## **YOUR NAME**

your.name@emailprovider.com | (xxx) xxx xxxx | City | LinkedIn Profile

### **INTRODUCTION**

I am a university student studying English at XYZ University looking to take on the part-time cashier position at XYZ company to support my studies. I have two years of experience using cash till software and card payment systems. I speak English and Spanish and Enjoy advising customers on products, features, and benefits.

### **SKILLS & INTERESTS**

* Bilingual (English and Spanish)
* Microsoft Word and POS software proficient
* Volunteer stockroom clerk and cashier for XYZ charity

### **EDUCATION**

**XYZ UNIVERSITY, CITY**

*Bachelor of Arts in English (Graduating May 2022 GPA 3.6)*

Core Modules:

* Public Relations: Speaking to members of the public, external groups, and company executives
* Analyzing Theories: Discovering the hidden meanings in phrases, myths, and journals

### **WORK EXPERIENCE**

**XYZ COMPANY**

Volunteer Stockroom Clerk and Cashier

Jun 2020 - Present

* 100% accuracy rate for checking-in stock
* Processing customer purchase transactions and till balancing
* Three Employee of the Month Awards, 2021